

### What is it?□

Project Management Consultant provides construction management services and consulting on construction and relocations projects, focused on ensuring the best outcome for your projects.



Our team of professionals has the knowledge of construction's best practices and project management experience in the fields of engineering and construction, offering optimal solutions for the challenges encountered daily in construction projects. We work in collaboration with architects, engineers, suppliers, contractors and the client to facilitate an efficient integration of the different project phases. We offer services from project start to closing with the goal of completing projects on time and cost provided, minimizing our clients' exposure to risks encountered in construction projects. Whether your need are buildings or infrastructure, new buildings or internal renovations, Project Management Consultant has an ideal team for managing your projects and achieve your goals.

### 1. Program and Project Management□

Acting as owner's representatives, we handle construction projects from initiation and planning, continuing the pre-construction (design and acquisition), construction and closure. Our Program Management service helps our customers to maintain multiple projects interrelated in synchrony, within time and budget, reducing risks created by the high number of relationships between these projects.

### Initial Phase

During the initial phase, we perform the following services:

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- Analysis of Preliminary Project Scope
- Defining Goals and Objectives
- Business plan analysis
- Assessment of project feasibility studies
- Risk identification

### **Pre-construction phase**

In the pre-construction phase we offer:

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- Design team selection
- Design phase coordination
- Preparation of procurement strategies
- Bidding process for construction contracts

- Cash flow analysis
- Evaluation and adjustments to the budget, schedule and contractual documents
- Value engineering and constructability analysis, among others

### Construction Phase

In the construction phase we offer:

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- Coordination, monitoring and control of the various construction contracts including disbursement a
- Building Inspection (Quality Assurance)
- Management of the project master plan and budget in order to minimize risk
- Documentation of the project using our own procedures and templates
- Project progress reports

### Closing Phase

In the closing stage, we offer the following:

Ensure complete documentation of as-built drawings, maintenance manuals, permits and approvals

Incorporating activities that have been left out of construction contracts, such as relocations, inaugural events, customer hand-off.

Administrative closure of the various contracts, to minimize potential complaints from Contractors and suppliers.

Accounting closure and final project analysis to verify that the financial goals of the project were obtained.

## **2. Consulting**

We provide specialized consulting services, advising and guiding, based on our many experiences to support our Clients make key decisions in their construction projects. We assist organizations with teams dedicated to managing projects to increase and improve their ability to manage construction projects, using our knowledge and experience to support our clients' objectives.

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